

## ADSW TOUR ANNOUNCEMENT MEMORANDUM

(ATZS-RA) (350)  
2004

23 February

### MEMORANDUM FOR Focus State ADSW Managers

SUBJECT: Active Duty Special Work (ADSW) Tour Request - ARNG Readiness Improvement Program (ARIP) eSIB DMOSQ Attack Plan Support (5PAX)

1. Reference AR 135-200 Chapter 6.
2. Request active duty for special work (ADSW) Title 10 tour for five (5) Personnel; one per target state at a minimum Sergeant First Class (E-7) thru Captain (O-3) (this is at State discretion)
  - a. Sponsor Unit (NGB-ART-I: Individual Training Branch, Training Division)
  - b. Duty Location: (one individual at either Brigade HQ's: i.e. 256<sup>th</sup> LAARNG, 116<sup>th</sup> IDARNG, 278<sup>th</sup> TNARNG, 32<sup>nd</sup> WIARNG, 42<sup>nd</sup> DIV HQ NYARNG or State HQ's DSOPS/POTO Office LAARNG, IDARNG, TNARNG, WIARNG, NYARNG) [At State discretion]
  - c. Immediate Supervisor: DCSOPS/POTOs : i.e.. LAARNG: COL Stuckey, Ronnie (504-278-8374); IDARNG: COL Goodale John (208-422-4120); TNARNG: COL Haston, Max (615-313-3071); WIARNG: COL Pfrang, Timothy (608-242-3500); NYARNG: COL Mackey, David (518-786-4640):: With direct link to NGB-ART-I ARIP Team.
  - d. Tour Dates: Start (Immediately); End (179 day tour)
  - e. Length of tour: (179 day with potential follow-on of an additional 179 days)
  - f. Field Conditions: N/A
  - g. Per-Diem: (NO)
  - h. Billeting: N/A
  - i. OHA: N/A
  - j. Rations: NO
  - k. Travel: 10% of the time (TDY to perform DMOSQ/ARIP duties required by POTOs or NGB//Tvl Costs covered by NGB)
  - l. Dependent Travel Authorized: (NO)
  - m. Rental Car Authorized: NO
  - n. COLA: N/A
3. Soldier qualifications:
  - a. Experience Required: Must have general experience in training seat management either as an IET Requirements Manager, Quota Source

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manager, Training NCO, Readiness NCO BN/BDE, BN S3 or equivalent and/or civilian training development/management experience. (Commander's recommendation based on soldiers' education and civilian work experience will be considered.)

- b. Skills/qualifications required: (Must have general knowledge on utilizing data bases, experience using Army Training Resource Requirements System (ATRRS), MICRO SOFT Office Products: MS ACCESS; MS EXCEL; MS WORD, MS Projects, SIDPERS: Must understand the training management system with-in the State and how to integrate training requirements from the Unit level through the state to NGB. Must be able to "think out side the box" to support developing a training-ramp to meet the readiness/DMOSQ needs to support GWOT.
  - c. Minimum Military and civilian education required: (Non-MOS specific) Must have an understanding of state level DMOSQ/ Readiness training development; Must be able to present training needs to senior leadership: i.e. Brigade Commanders, Divisional Commanders, ATAG/TAG, J3 level staff and to NGB; Must be able to function independently, work within the State's current training environment, and potentially seek out training solutions that can be executed in short suspense.
  - d. Security clearance required: (Secret)
4. Project justification:
- a. The project to be completed is: Increase DMOSQ readiness for the next few eSIB's that will be required to meet the mobilization requirements.
    - 1) The Soldiers must have completed a full readiness review of the eSIB that they are assigned.
    - 2) Working with the State DCSOPS to determine cross leveling shortages and training needs, in coordination with BDE S-3
    - 3) Must be able to assist the state quota managers to determine the right MOS/training requirements needed to get the eSIB to the readiness level required for mobilization.
    - 4) Assist S3- with training preparation to include Special Certification programs that support MOB operations: i.e. Hazmat certification, weapon ranges, ammunition handlers, etc...
    - 5) From the beginning to the end of the tour or at the discretion of government: must maintain full visibility throughout the training cycle and meet any undetermined challenges that need to be resolved to meet mobilization time lines.
  - b. Assigned personnel, ADR, or DA Civilian, cannot accomplish this project because: Due to the high OPTEMPO caused by the Global War on Terrorism (GWOT) State offices are operating with less than peace time staff and the urgency to meet up coming mobilizations generates the need for additionally skilled personnel to meet the mobilization time lines. These soldiers are required to assist the state quota managers

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with the continued focus on increasing the low MOSQ rates by as much as is needed to meet mobilizations standards. These soldiers will provide manpower where currently there is a need and will also ensure that National Guard Bureau's (NGB) concerns are addressed in all aspects of this mission.

- c. The need for this project was created by: Combined staffs of each States leadership, eSIB's Brigade Staff, and NGB Divisions identified the requirement to develop and implement new training strategies to fix the low MOSQ rates. Senior leadership within NGB agreed to support this initiative.
  - d. The project is vital to the function of this office and the ARNG for the following reason(s): The completion of this project will result in allowing the eSIB's meeting the mobilization time lines and ensuring that the ARNG is and will remain a viable force provider for FORSCOM operations.
5. Point of contact for this request is (MAJ(P) Evans, Thomas, (703-607-7331 or DSN 327-7331)

\\\\ Original Signed\\\\  
ERNEST C. AUDINO  
LTC(P), GS  
Chief Training Division,  
National Guard Bureau

CF: NGB-ART-I  
NGB-ARO-O  
DCSOP's of  
LAARNG  
IDARNG  
TNARNG  
WIARNG  
NYARNG